

The enclosed Reports are a fair and accurate implementation of the Drivers Hours Regulations as specified in The Transport Act 1968 and Council Regulations (EC) Nos. 3820/85 and 3821/85 as documented in Department of Transport publications PSV375 & GV262.

signed:

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JAMES BOYLE 20/09/07

#### BASIC SIX REPORTS

- \* [1] Driver Infringement Summary quantifies each driver's exposure to possible legal consequence.
- \* [2] Driver Time Utilisation Report show how effectively time has been used on a comparative and overall basis.
- [3] The Vehicle Use Summary shows utilisation of all vehicles on a comparative basis and lists missing charts.
- \* [4] The Short Tachograph Charts Register tables charts analysed indicating who drove which vehicle and when.
- \* [5] Driver Weekly Infringement Reports precisely reflect the information found in tachograph charts.
- \* [6] Infringement abstracts from reports 5 above are presented as formal letters from the Transport Manager.

#### OPTIONAL REPORTS

- [7] The Infringement History Reports display the most recent 20 Infringement Summaries.
- [8] Vehicle Use Reports track vehicle use over the analysis period for unrecorded kilometres, drive hours, etc.
- [9] Away Base Reports are designed to assist management to validate claims for overnight subsistence allowances.
- [10] The Extended Tachograph Charts Register indicates who drove which vehicle when, PLUS LOCATIONS.
- [11] The Excess Speed Report lists drivers whose speeds exceeded any Company standards laid down for individual vehicles.
- [12] The Drivers Work Log is issued to assist managers to compare driver timesheet hours with tachograph duty hours.
- [13] Modes Trace Analysis reports diagnose mode changes to reveal work patterns. Optionally deals with Rest Breaks only.
- [14] Lists tachograph head malfunctions.
- \* [15] Reports Driver Conformity to the Working Time Directive Regulations.

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JAMES BOYLE  
12 BRACKENFIELD WAY  
PARKSIDE  
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Report Date 20/09/07

DRIVER INFRINGEMENTS SUMMARY PERIOD 20/05/07-20/06/07 HGV RULES

	HOURS RULE						OPERATIONS						SPEED EXCESSES			
	a	b	c	d	e	f	g	h	i	j	k	l	m	n		
REST BREAKS INSUFFICIENT (4.5 HR RULE)																
CHART USED MORE THAN 24 HRS OR 12 HRS OUT																
EXCESS DAILY DRIVE																
EXCESS WEEKLY/FORTNIGHTLY DRIVE																
WEEKLY REST INFRINGEMENTS																
DAILY REST/DUTY INFRINGEMENTS																
001001 CROSSWOOD JEREMY DAVID	0	0	0	0	0	1	0	0	0	2	0	0	1	3	for	20 charts
totals .....	0	0	0	0	0	1	0	0	0	2	0	0	1	3	for	20 charts
	0%	0%	0%	0%	0%	5%	0%	0%	0%	10%	0%	0%	5%	15%		
	a	b	c	d	e	f	g	h	i	j	k	l	m	n		

Please Note: Totals Exclude Speed Excesses



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TACHOGRAPH CHART REGISTER PERIOD -  
 -----

				MON	TUE	WED	THU	FRI	SAT	SUN
CROSSWOOD	JEREMY	DAVID	14/05/07 to 20/05/07	HN52 FYK	-----	-----	GN56AHA	Y517 RVR	-----	-----
CROSSWOOD	JEREMY	DAVID	21/05/07 to 27/05/07	HN52 FZA	GN56AHA	GN56AHA	GN56AHA	HN52 FZA	-----	-----
CROSSWOOD	JEREMY	DAVID	28/05/07 to 03/06/07	-----	HN52 FZA	GN04 UXY	GN04 UXY	-----	-----	-----
CROSSWOOD	JEREMY	DAVID	04/06/07 to 10/06/07	-----	W164 WDM	GN56AHA	GN04 UXZ	GN56AHA	-----	-----
CROSSWOOD	JEREMY	DAVID	11/06/07 to 17/06/07	GN04 UXR	GN04 UXR	GN56AHA	-----	-----	-----	-----
CROSSWOOD	JEREMY	DAVID	18/06/07 to 24/06/07	-----	GN04 UXR	-----	GN04 UXR	-----	-----	-----

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7 DAY DUTY ANALYSIS FOR DRIVER 1001 HGV RULES

1001 CROSSWOOD JEREMY DAVID 20/05/07

DATE	HOURS	VEHICLE	FINISH	FUEL	MAX	Chart	ODO	KMS	START	FIN	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	STPS	DAILY	WKLY	AVRG
RULE	REG	PLACE	PLACE	KM/H	Num				TIME	TIME	TIME	DRIV	POA	BRKS	WORK	WTD	REST	REST	REST	KM/H
Previous Weekly Rest (Includes Rest Which Continued Into This Week)																			62:45	
MON 14/05/07	EC	HN52 FYK	BASE	93		159896	153	6:00	15:50	9:50	3:09		1:26	5:15	08:24	23	14:10		49	
TUE 15/05/07		no data available																		
WED 16/05/07		no data available																		
THU 17/05/07	EC	GN56AHA			digit1	21586	176	6:30	13:48	7:18	4:26		:54	1:58	06:24	26	16:12		40	
FRI 18/05/07	EC	Y517 RVR	BASE	110		287423	172	6:00	15:00	9:00	4:04		1:41	3:15	07:19	16	15:00		42	
SAT 19/05/07		no data available																		
SUN 20/05/07		no data available																		
7 day totals	----->							501		26:08	11:39	:00	4:01	10:28	22:07		WED	62:40		
14 day totals	----->									63:08	24:50	:00	7:42	30:36	55:26					

Infringements & Advisories

FRI 18/05/07 Advisory : Speed Stylus Too High/Low  
FRI 18/05/07 Advisory : Head Open At: 12:05

Surname Not Written First for Dates ... 14th

The Above Infringements & Advisories Have Been Explained To Me

Date: / / Driver Signature: Company Signature:

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7 DAY DUTY ANALYSIS FOR DRIVER 1001 HGV RULES

1001 CROSSWOOD JEREMY DAVID 27/05/07

DATE	HOURS	VEHICLE	FINISH	FUEL	MAX	Chart	ODO	KMS	START	FIN	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	STPS	DAILY	WKLY	AVRG
	RULE	REG	PLACE		KM/H	Num			TIME	TIME	TIME	DRIV	POA	BRKS	WORK	WTD	REST	REST	REST	KM/H
Previous Weekly Rest (Includes Rest Which Continued Into This Week) 63:00																				
MON 21/05/07	EC	HN52	FZA	BASE	90		218668	181	6:00	16:30	10:30	4:20		1:18	4:52	09:12	23	13:30	42	
TUE 22/05/07	EC	GN56	AHA			digitl	22243	172	6:58	14:52	7:54	4:52		:39	2:23	07:15	29	15:38	35	
WED 23/05/07	EC	GN56	AHA		47	digitl	22385	142	6:30	15:18	8:48	3:00	:01	:15	5:32	08:32	29	15:12	47	
THU 24/05/07	EC	GN56	AHA			digitl	22535	150	7:35	14:09	6:34	3:22		:57	2:15	05:37	25	15:51	45	
FRI 25/05/07	EC	HN52	FZA	BASE	90		219425	156	6:00	15:45	9:45	2:56		1:05	5:44	08:40	21	14:15	53	
SAT 26/05/07				no data available																
SUN 27/05/07				no data available																
7 day totals	----->																			
								801			43:31	18:30	:01	4:14	20:46	39:16		SUN	56:15	
14 day totals	----->																			
											69:39	30:09	:01	8:15	31:14	61:23				

Infringements & Advisories

TUE 22/05/07 Infringement: 4.5 hr Rule Periods with Insufficient Breaks:[04:52 Hrs Driven]  
 \*D00:55 \*A00:04 \*D00:22 \*A00:02 \*D00:04 \*A00:02 \*D00:03 \*A00:08 \*D00:06 \*A00:10 \*D00:02 \*A00:04  
 \*D00:03 \*A00:10 \*D00:02 \*A00:05 \*D00:05 \*A00:04 \*D00:04 \*A00:09 \*D00:02 \*A00:06 \*D00:01 \*A00:04  
 \*D00:08 \*A00:03 \*D00:01 \*A00:05 \*D00:04 \*A00:10 \*D00:04 \*A00:05 \*D00:05 \*A00:03 \*D00:02 \*A00:03  
 \*D00:05 \*A00:02 \*D00:27 \*A00:04 \*D00:06 \*A00:02 \*D00:01 \*A00:04 \*D00:02 \*A00:15 \*D00:20 \*B00:39  
 \*D00:05 \*A00:04 \*D00:32 \*A00:03 \*D00:37 \*A00:02 \*D00:17 \*A00:10 \*D00:07

FRI 25/05/07 Advisory : Odo arithmetic wrong

[ X=Unqualified Break B=Break R=Rest D=Drive P=POA A=Otherwork ]

The Above Infringements & Advisories Have Been Explained To Me

Date: / / Driver Signature: Company Signature:

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7 DAY DUTY ANALYSIS FOR DRIVER 1001 HGV RULES

1001 CROSSWOOD JEREMY DAVID 03/06/07

DATE	HOURS	VEHICLE	FINISH	FUEL	MAX	Chart	ODO	KMS	START	FIN	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	STPS	DAILY	WKLY	AVRG
	RULE	REG	PLACE		KM/H	Num			TIME	TIME	TIME	DRIV	POA	BRKS	WORK	WTD	REST	REST	REST	KM/H
Previous Weekly Rest (Includes Rest Which Continued Into This Week)																			56:15	
MON	28/05/07			no data available																
TUE	29/05/07	EC	HN52	FZA	BASE	90	219591	166	6:00	16:00	10:00	3:10		:55	5:55	09:05	21	14:00		52
WED	30/05/07	ECDM	GN04	UXY	BASE	96	119008	200	6:00	15:00	9:00	3:51		:37	4:32	08:23	17	15:00		
THU	31/05/07	EC	GN04	UXY	BASE	92	119166	158	6:00	15:00	9:00	3:16		:21	5:23	08:39	23	15:00		48
FRI	01/06/07			no data available																
SAT	02/06/07			no data available																
SUN	03/06/07			no data available																
7 day totals ----->								524			28:00	10:17	:00	1:53	15:50	26:07	SUN		81:00	
14 day totals ----->											71:31	28:47	:01	6:07	36:36	65:23				

Infringements & Advisories

Name Missing or Incomplete for Dates ... 30th

The Above Infringements & Advisories Have Been Explained To Me

Date: / /

Driver Signature:

Company Signature:

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7 DAY DUTY ANALYSIS FOR DRIVER 1001 HGV RULES

1001 CROSSWOOD JEREMY DAVID 10/06/07

DATE	HOURS	VEHICLE	FINISH	FUEL	MAX	Chart	ODO	KMS	START	FIN	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	STPS	DAILY	WKLY	AVRG	
	RULE	REG	PLACE		KM/H	Num			TIME	TIME	TIME	DRIV	POA	BRKS	WORK	WTD	REST	REST	REST	KM/H	
Previous Weekly Rest (Includes Rest Which Continued Into This Week)																			111:00		
MON	04/06/07			no data available																	
TUE	05/06/07	EC	W164	WDM	BASE	130	103616	188	6:00	15:30	9:30	3:29		:45	5:16	08:45	21	14:30		54	
WED	06/06/07	EC	GN56	AHA		digit1	24076	149	7:10	14:21	7:11	3:18		:52	3:01	06:19	25	15:39		45	
THU	07/06/07	EC	GN04	UXZ	BASE	90	117675	160	6:00	16:30	10:30	3:31		1:16	5:43	09:14	23	13:30		45	
FRI	08/06/07	EC	GN56	AHA		digit1	24393	146	7:47	14:53	7:06	2:56			4:10	07:06	20	16:54		50	
SAT	09/06/07			no data available																	
SUN	10/06/07			no data available																	
7 day totals ----->								643			34:17	13:14	:00	2:53	18:10	31:24	SUN		57:07		
14 day totals ----->											62:17	23:31	:00	4:46	34:00	57:31					

Infringements & Advisories

NO INFRINGEMENTS.

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7 DAY DUTY ANALYSIS FOR DRIVER 1001 HGV RULES

1001 CROSSWOOD JEREMY DAVID 17/06/07

DATE	HOURS	VEHICLE	FINISH	FUEL	MAX	Chart	ODO	KMS	START	FIN	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	STPS	DAILY	WKLY	AVRG
	RULE	REG	PLACE		KM/H	Num			TIME	TIME	TIME	DRIV	POA	BRKS	WORK	WTD	REST	REST	REST	KM/H
Previous Weekly Rest (Includes Rest Which Continued Into This Week) 63:07																				
MON 11/06/07	EC	GN04	UXR	BASE	90		108596	165	6:00	15:15	9:15	3:58		1:00	4:17	08:15	19	14:45		42
TUE 12/06/07	EC	GN04	UXR	BASE	90		108766	169	6:00	15:00	9:00	3:43		:56	4:21	08:04	19	15:00		45
WED 13/06/07	EC	GN56	AHA			digit1	24907	147	6:42	14:10	7:28	3:55		:46	2:47	06:42	32	16:32		38
THU 14/06/07				no data available																
FRI 15/06/07				no data available																
SAT 16/06/07				no data available																
SUN 17/06/07				no data available																
7 day totals	----->						481				25:43	11:36		:00	2:42	11:25	23:01		SUN	105:50
14 day totals	----->										60:00	24:50		:00	5:35	29:35	54:25			

Infringements & Advisories

NO INFRINGEMENTS.

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7 DAY DUTY ANALYSIS FOR DRIVER 1001 HGV RULES

1001 CROSSWOOD JEREMY DAVID 24/06/07

DATE	HOURS	VEHICLE	FINISH	FUEL	MAX	Chart	ODO	KMS	START	FIN	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	STPS	DAILY	WKLY	AVRG	
	RULE	REG	PLACE		KM/H	Num			TIME	TIME	TIME	DRIV	POA	BRKS	WORK	WTD	REST	REST	REST	KM/H	
----->																					
Previous Weekly Rest (Includes Rest Which Continued Into This Week)																					
105:50																					
MON 18/06/07																					
TUE 19/06/07	EC	GN04	UXR	BASE	90		109554	199	6:00	15:30	9:30	3:56		1:16	4:18	08:14	20	14:30		51	
WED 20/06/07																					
THU 21/06/07	EC	GN04	UXR	BASE	90		109940	170	6:00	16:00	10:00	3:37		:38	5:45	09:22	21	14:00		47	
FRI 22/06/07																					
SAT 23/06/07																					
SUN 24/06/07																					
7 day totals	----->																				
14 day totals	----->																				
							369			19:30	7:33	:00	1:54	10:03	17:36		SUN	80:00			
										45:13	19:09	:00	4:36	21:28	40:37						

Infringements & Advisories

NO INFRINGEMENTS.

----- INTERNAL MEMORANDUM -----

[ DRIVER COPY ]

20/09/07

For The Attention of CROSSWOOD JEREMY DAVID [1001]

EC Council Regulations 3820/85 Article 15 Para 2 oblige me to draw your attention to any breaches of these Regulations found during periodic analysis of your tachograph charts. You are kindly requested to take appropriate steps to prevent their repetition. Heavy penalties can be imposed by the Courts on any driver contravening these Regulations and on any Company which permits such breaches to continue. It is the joint responsibility of both Company and driver to ensure that breaches of the Regulations do not occur. The undertakings of an Operators Licence also require these and other matters to be brought to your attention.

For And On Behalf Of

-----  
MON 14/05/07   Infringement   : Surname not written first  
FRI 18/05/07   Advisory         : Speed Stylus Too High/Low  
FRI 18/05/07   Advisory         : Head Open At: 12:05  
TUE 22/05/07   Infringement   : 4.5 hr Rule Periods with Insufficient Breaks:[04:52 Hrs Driven]  
FRI 25/05/07   Advisory         : Odo arithmetic wrong  
WED 30/05/07   Infringement   : Name missing or incomplete

General Guideline Information & Regulations Extracts:

BREAKS: Article 7(1) & 7(2) of Council Regulations states that drivers may not drive for more than 4½ hours without taking a break of 45 minutes either as a single break or, as several periods of 15 minutes or greater totalling 45 minutes during the 4½ hour drive period. Effective 11/04/07 a single break of 45 minutes or two breaks of at least 15 minutes followed by a break of at least 30 minutes is required. When 45 or more break minutes have been taken, calculation begins afresh.

CENTREFIELD INFORMATION: Each driver must enter: His/Her surname and first name (not initials): Date and place of start and finish: Vehicle registration number: Start and finish odometer readings (accuracy is important because these are subtracted and the result compared with actual distance traces). Care must be taken that handwritten entries do not obscure any of the chart traces.

